

# **SHRI VISHNU ENGINEERING COLLEGE FOR WOMEN, BHIMAVARAM – HOSTEL DETAIL**

## **About Hostel**

The objective of the Hostel is to provide suitable and comfortable accommodation for deserving students from Andhra Pradesh and outside the State. The Hostel has a number of blocks to accommodate exclusively for girl students.

Ideal hostel facility with homely atmosphere is provided within the campus. Mess with a modern kitchen and spacious air-conditioned dining halls are attached to the hostel. Many recreation facilities are also provided.

To improve their general knowledge, newspapers and educative periodicals are provided in the reading room. The selection of newspapers and periodicals shall be done by the Boarders but approved by the Warden.

A reading room / T.V. room is provided separately in each block. It will be operated during stipulated hours.

Indoor / outdoor games are provided in the hostel. Pictures are screened regularly in the auditorium.

## **Admission Procedure**

Application for admission to the Hostel shall be made in the prescribed form, which can be had from the SVES Hostel Office, along with prospectus.

- The Hostel is under the Management of the Chairman, Sri Vishnu Educational Society, Bhimavaram. He nominates the Hostel Committee and the Warden functions as per the directions of the Chairman of the Committee.
- The Warden reserves the right to effect any changes that may be felt necessary in routine matters of the Hostel.
- Admission is open to the students studying in the colleges located in Vishnupur, Bhimavaram run by Sri Vishnu Educational Society and Padmabushan Dr. B.V.Raju Foundation.
- The students should acquaint themselves thoroughly with the Rules and Regulations of the Hostel before seeking admission.
- The Hostel Committee reserves the right to admit or reject a candidate without assigning any reasons and to expect any student, if found not amenable to discipline.
- The Parents or guardians of the selected students must be present with them at the time of admission.
- Rooms are allotted to the students by the warden following specific guidelines framed by the committee.
- Students, selected for admission, shall join the Hostel on or before the due date, after paying the prescribed fees, failing which their seats shall be forfeited.

- Once a student pays the prescribed fee to the Bank, she is deemed to have been admitted to the Hostel. I.D. Cards are issued to the hostel students. She is eligible for refund of caution deposit and mess advance, if any, when she leaves the Hostel after admission or on transfer etc.
- Students who have not secured eligibility to go to the next higher semester / class shall leave the Hostel immediately. The amount paid at the time of admission shall not be refunded except the amount paid against the Mess Advance and Caution Deposit.
- Admissions are made afresh to the hostel every year. Students who apply for readmission in the Hostel should attach marks cards of previous year / semesters (odd or even) along with the application form. They, however, need not pay the admission fee. They are admitted only after clearing the dues/ arrears, if any.
- Four stamp size recent color photographs should be submitted along with the application form. Any student, who vacates the hostel in the middle of the year on any personal ground, will not be readmitted during the rest of the course, unless approved by the committee.
- Students suffering from contagious diseases / drug addicts are not eligible for admission. If after admission students, found to be having contagious diseases and drug addicts, shall be sent out of the Hostel immediately. He /she is eligible for refund of money as per Rule No.9 of Admission.
- Before actual admission, every student shall give a written undertaking that she will abide by the Rules and Regulations of the Hostel.
- **Accommodation**
  - Three students are normally accommodated in each room. Each room is provided with necessary beds, tables, chairs, racks, a ceiling fans and lights etc.
  - The allotment of room shall be done by the warden in consultation with the Hostel Committee.
  - If any room is left vacant after the admissions are over, such room shall be allotted to the Boarders who desire to have a single room on an additional payment.
  - After allotment of the rooms, if any Boarder changes the room without the written orders of the warden, she shall be liable for dismissal from the Hostel or a fine of Rs.1000 or both.
  - Hostel furniture shall not be shifted from one room to another room under any circumstances. Boarders are responsible for the care of the furniture and fittings provided in their rooms.
  - Boarders leaving the hostel shall handover the articles, given to them at the time of admission, to the warden or her authorized person and obtain a certificate to that effect. Any boarder who fails to do so, shall not only pay for any damages or losses but also be liable to a fine of not less than Rs.800 at the discretion of the warden.

- No boarder shall be allowed to stay outside the hostel. They shall obtain written permission from the warden before they leave the Hostel.
- Every boarder shall equip herself with bedding, mosquito net or curtain, a table cloth, a mug, bucket etc. Boarders shall not use their own utensils like drinking water glasses or tumblers, coffee glass/ cups, spoons, plates etc., in the dining hall. These shall be supplied by the Management.
- Boarders are not permitted to use any electrical appliance like electric iron, water heater, and stove. They are not allowed to make private arrangements for any special comfort. If such things are observed, they are liable for dismissal from the hostel along with a fine of Rs.1500/-.
- Each room is provided with switches, tube light, ceiling fan with regulator etc. Any replacement due to breakages etc., shall be made good by the Management at the cost of the boarders.
- Each room is provided with a door along with shutters, shelves / racks and suitable glass panes to the windows and ventilator shutters along with fixture and fittings. They shall be maintained safely by the boarders of the respective rooms failing which they shall be charged with the cost of materials, fixtures, labor charges etc., and the same shall be deducted from the caution deposit/mess advance.
- The security person/staff authorized by the warden have every right to check the belongings of the boarders at the time of vacating the hostel for short and long term vacations / dismissal from the hostel in order to safe guard the property of the management.
- In case of doubt or suspicion, the security persons/ staff authorized by the warden shall have the powers to check the belongings of the boarders at any time and also while going out of the hostel on ordinary days
- If any complaints are received by the warden regarding the violation of the above rules, disciplinary action will be initiated against such boarders and they shall be made responsible for the loss / theft of articles belonging to the managements along with a minimum fine of Rs.1500.